

**Warranty Service Request Form – 12 Month**

2nd Submission (Structural): 12 months from date of closing

Warrantable items include items the builder is responsible for and are not homeowner maintenance items.

Please allow a two hour access to your home. More time may be required depending on warranty item. No warranty items will be accepted via text or phone call. All warranty items must be submitted by mailing Warranty Service Request Form to the below address or by scanning and emailing the Warranty Service Request Form to [customercare@empirehomesllc.com](mailto:customercare@empirehomesllc.com). If applicable, no warranty items will be processed or completed if any escrow monies are to be released to Empire Homes.

Owner's Name/Date \_\_\_\_\_/\_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Your Closing Date: \_\_\_\_\_

Access to Your Home (Check One)

You will be home for scheduled appointment – 2 hours

Key left for access

Items Needing Repair – *Be Specific*

Date of Completion/Homeowner Initials

_____	/	_____
_____	/	_____
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**Mail Warranty to:** Attn: Customer Care  
Empire Homes  
4615 S Techlink Circle  
Sioux Falls, SD 57106

**Email Warranty to:** [customercare@empirehomesllc.com](mailto:customercare@empirehomesllc.com)